



Keyham Barton Catholic Primary School Reopening Plan and Risk Assessment

This document is to explain what we are doing and why we are doing it.

Parents and Carers: Please talk through the ideas in this document to help prepare your children in coming back to school.

An understanding of how we're grouping is important for this document



Our groups have been created to keep classes of children and their resources in as much isolation as possible during the school day, where 1 metre distancing can not be guaranteed. This will help to prevent cross-contamination across large numbers of children.

Due to the layout of our site, we will have 3 main groups

	What we are doing	Why we are doing this
Breakfast Club and After School Club	<p>These will be open as usual in their usual places: Breakfast Club – Gaynor Hall. After School Club – School Hall. However, should the hall be required to isolate a child who is showing symptoms, After School Club will be relocated to Gaynor Hall. We will text you to let you know.</p> <p>1 m social distancing will be kept at Gaynor Hall and all surfaces and contact points washed down after each session.</p> <p>There are spots to social distance on outside Gaynor Hall and there will be a one way system in and out.</p> <p>Hands will be washed before and after sessions. Only one child at a time is allowed in the toilet.</p> <p>Please continue to book in via School Money as usual.</p>	<p>Many of you indicated that you would need this support as you go back to work.</p> <p>Soapy water and detergent kills any virus that may find itself on surfaces. This, along with frequent hand washing should prevent it spreading.</p>
Social Distancing	<p>We will section the school into 3 groups Group 1 - EYFS/1/2 - approx 50 children Group 2 - 3 and 4 - approx 45 children Group 3 - 5 and 6 - approx 52 children Classrooms will be organised into rows and children will face forwards.</p>	<p>Scientific evidence shows that by keeping children in the same groups throughout the day, the risk of infection spreading is kept within these groups and not able to spread across the whole community.</p>

	<p>Where possible each class will maintain social distancing from other classes apart from EYFS and Year 1.</p> <p>Books and games can be shared within the group and cleaned regularly.</p> <p>Children will have their own packs of frequently used items – e.g. stationery.</p> <p>EYFS/Y1 will be in the EYFS/Y1 classrooms</p> <p>All other classes will be in their own classrooms.</p> <p>Where they have more than one teacher, the children will remain in their own class while the teacher will move.</p> <p>The teachers will social distance.</p>	<p>This will limit face to face contact.</p> <p>This means if one child in a class tests positive, only the class will need to isolate rather than the whole group. Where incidental contact happens across classes in the same group, staff will keep a log of who and when so we can let parents know.</p> <p>Teachers are able to maintain good hand hygiene practice and social distance more effectively.</p>
Lunchtimes	<p>Lunchtimes will be staggered with year groups walking to Gaynor Hall to eat lunch. A hot meal will be provided.</p> <p>Meal choices will be provided by CaterEd as was the case before COVID. If you need to purchase one, please book in via School Money as usual, or send your child into school with a packed lunch. All uneaten packed lunch will be taken home.</p> <p>Surfaces and contact points will be wiped down before arrival and leaving, ready for the next group and social distance will be maintained at tables.</p> <p>Groups will go to Gaynor hall together but be sat separately in their classes.</p>	<p>It is more hygienic not to eat in the classrooms. School lunches will be provided as before and booked via School Money.</p> <p>You were concerned your children might not have enough time to eat. We will have distanced holding tables for those who need more time</p> <p>This reduces the risk of cross-group infection. We have measured out Gaynor Hall and ensured it is a big enough space to support this.</p>
Breaktimes	<p>Break times and lunch times will be staggered and play areas designated to each group of children</p>	<p>This will ensure groups do not mix</p>
	<p>There will be no playtime equipment available</p>	<p>This reduces the risk of cross-group infection</p>

<p>Pick up and drop off</p>	<p>There will be a one way in system for parents and children to enter the school site. In the main gate, in Renown Street and out the side gate into the back lane.</p> <p>We are staggering our starts to avoid playground congestion. The start times have been split by surname:</p> <p>A - F - 8:40 - 2.55 (Approx 52) G- M - 8:50 - 3.05 (Approx 56) N - Z - 9:00 - 3.15 (Approx 40)</p> <p>EYFS new children will come in at 9:10am Where children have different surnames, it makes sense for them to arrive together as a family.</p> <p>Only one adult can accompany the children to school. There will be waiting spots (circular spots / mats) spaced 2 m apart in the playground and along the pavement outside. Please wait on one of these. Please do not allow your children to run around whilst they are waiting. There will be a one-way system into the playground through the main gate and out through the side gate by the Annexe building.</p> <p>Children will use hand sanitiser as they come in then go straight up to class.</p> <p>Please aim to arrive and pick up on time. We ask that families don't stop to chat so as to reduce the risk of cross-infection and congestion.</p> <p>All mobile phones to be in a named, sealed bag to be given in to the office.</p>	<p>The doorway is too narrow and the playground too compact to allow free movement.</p> <p>Please use the dots to help you to socially distance.</p> <p>One adult limits the chance of cross-contamination. Staggered pick up times limit the number of people on site at a time limiting the chance of cross-contamination.</p>
	<p>Only one adult to bring and collect children from school. If children walk themselves to school, make sure they are familiar with these times and routines.</p> <p>If children are to walk home by themselves, teachers will need a letter written by you to authorise this from September 3rd. Teachers can only let children go if they have a signed authorised letter from their parent or carer. You can email the office if you'd like to set this up in advance.</p> <p>Each group will also have their own entrance:</p> <p>GROUP 1: Class Courage (EYFS) – by their own door GROUP 1: Class Kindness/ Compassion (Y1/2) – bottom of fire escape GROUP 2: Class Forgiveness/Peace (Y3/4) Fire door in the annexe building. GROUP 3: Class Integrity /Justice (Y5/6) – main door in the annexe building.</p> <p>All children will use hand sanitiser as they come in.</p>	<p>This will help us to reduce the likelihood of cross-contamination from home/school.</p> <p>We will keep a central record of which children are allowed to walk home as part of keeping children safe.</p>

<p>Pick up and drop off</p>	<p>Wherever possible please ring the office rather than come in. Most queries can be answered over the phone.</p> <p>Only one person is allowed at the office hatch. If it is necessary to enter school, please use anti-bac outside and wait on spots placed 2 m apart.</p> <p>The front office glass will remain closed. The office staff will deal with queries and/or requests through the glass. Please make sure you have your own pens available and use hand sanitiser as you come in and out.</p>	<p>Just like the supermarkets, we are trying to maintain a safety barrier between adults to protect everyone.</p>
<p>Infection Control</p>	<p>Children will be taught in their class groups. All desks will be facing forwards.</p> <p>Where possible each class will maintain social distancing from other classes apart from EYFS and Year 1.</p> <p>Books and games can be shared within the group – cleaned regularly.</p> <p>Children will have their own packs of frequently used items – e.g. stationery. Pencil pots to be put away.</p> <p>Children to keep a packed lunch box in a specified location in the classroom which no-one else touches.</p> <p>Children are <u>not</u> to bring in any equipment from home (e.g. books, pencil cases, toys - except the new EYFS children who may bring a cuddly toy to help with transition). The only exception to this is their lunchbox.</p> <p>Children can take reading books home on a Monday and keep until the Friday. They will sanitise their hands before and after choosing their books. When they return their books on Friday, they will go into quarantine until Monday.</p> <p>There will be no whole group assemblies or gatherings inside.</p> <p>Each group will have their own entrances/exits into school.</p> <p>Adults to monitor corridors and toilets/handwashing. Adults will clean down spaces at changeover points- e.g. break / lunch.</p> <p>There will be a daily presentation to remind children of changes.</p>	<p>This reduces the risk of cross-group infection.</p> <p>Each child will have their own tray to keep their things in.</p> <p>The infection could be spread from household to school or school to home.</p>

Infection Control	If your child is unwell for any reason, you must not bring them into school.	It is believed that children present with a range of symptoms (and none)!
	We would also ask you to take your child's temperature if you can, as a precaution, before they leave the house. (We are not able to do this in school).	To be safe, if your child shows any sign of being unwell (e.g. tummy ache, headache) we are asking that they stay home until they feel better.
	If a child becomes unwell with any COVID symptoms we will call you immediately. If weather conditions are good, we will wait in the bus shelter in the far corner of the playground. If the weather is bad, the hall will be used. You will be asked to self-refer for a test and let us know the outcome. You will also need to provide details of who you have been in close contact with as part of the NHS Track and Trace scheme. We will advise parents if a child is symptomatic in a group or class.	This means we can isolate any possible infection immediately. You asked us to let you know if a child developed symptoms so you can make an informed choice as a parent. We will do this.
	If we are notified of a child or staff member tests positive for COVID, the class group children and the staff member will need to self-isolate for 14 days.	This follows Government advice about infection control
	If we are notified of a family member displaying symptoms, the whole family will need to self-isolate as directed by Government advice	This follows Government advice about infection control
Sanitising and Cleaning	Children will sometimes work in their own books and sometimes on paper and have their own stationery packs. Marking will continue as normal as classes will be a bubble. Teachers will follow good hand sanitisation practice.	This will limit cross-contamination.
	Every room in the school will have access to a sink with detergent and cleaning cloths.	This will enable cleaning throughout the day
	On entry in the morning, children will sanitise their hands. Cloakrooms will not be used and coats will be put on the back of their chair until advised otherwise. This may change in September but we will advise you if it does.	Handwashing or sanitising on entry reduces the spread of infection from home to school.
	Rooms used for each group will have the items touched the most often (door handles, taps) wiped down every 30 minutes and recorded on the record available.	This will significantly reduce the possible spread of infection.
	Chrome books are to be wiped with a damp cloth and disinfectant after group use.	Hard surfaces can carry the virus for much longer than soft ones.
	Reception children's resources, including books and games can be shared within the group – cleaned regularly. Staff will rotate some of the small world toys e.g. dinosaurs/lego over the week to allow it to be disinfected at the end of each day.	Equipment that is to be rotated needs to be sanitised or quarantined before it is used by different children.

PPE	Staff will not be wearing face masks or PPE as a general rule.	As a Trust we are following Government guidelines that PPE only needs to be worn for intimate care.
	There is no need for children to come to school wearing PPE	<p>The greatest carrier of the virus is mucus. The risk to staff in managing children's PPE during the day is very high because they are likely to want to take it off and put it on several times. It is unhygienic to have face masks lying around or discarded.</p> <p><u>If your child needs to wear PPE for transport or on a bus they will need a sealed bag to store it in during the day and will be asked to remove it at the gate then put it on as they leave.</u></p>
Learning	All learning will now be delivered in school as there is a Government expectation that all children will be in from September. Our first two weeks will be based around a reconnection and wellbeing curriculum and identifying any gaps in learning for teachers to support children with.	Now that school is open for all year groups, teachers are not expected to plan home learning and therefore will plan for those in school as directed by the Government.
	On the first day back all staff will be sharing a short presentation with the children about what life is going to look like in school. We will show this daily to remind children about good hand hygiene and distancing.	This means there will be a consistent message to all children about the way we are going to keep each other safe in school.
	First two weeks in September to be based on PSHE and general assessment activities. We are calling this the Reconnection Curriculum. We will reassess after two weeks and decide what is required up until half term/Christmas with the aim of returning to the usual curriculum for March 2021.	We know that this has been a difficult time for everyone and we want to reassure children and help them to readjust.
PE	PE lessons will be athletics and take place outdoors. Pupils will be kept in Groups, sports equipment thoroughly cleaned between each use by different individual groups, and contact sports avoided.	<p>This requires little or no equipment</p> <p>This is so that children do not need to change in school to significantly reduce the spread of infection.</p>
	<p>On a PE day, children will be asked to come to school in their PE kits. Black jogging bottoms are to be worn on colder days rather than shorts and trainers. Children will be in their PE kit all day and at lunchtime and breaktime so we want them to be warm and comfortable.</p> <p>If equipment is used it will be cleaned or quarantined for 72 hours.</p>	This will significantly reduce the possible spread of infection.

Uniform	<p>Children are required to dress smartly and appropriately, and uniform will be required from September. Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.</p> <p>School shoes should be worn.</p> <p>Long hair must be tied up.</p> <p>PE: Children can come into school in their PE kits and wear them all day on their PE days. We recommend black leggings or jogging bottoms, their PE tops and school jumpers. As it will be the autumn and winter term, children will need to wear joggers or leggings rather than shorts in the colder weather. This is because they will be outside.</p>	<p>We are following the Government guidance on this.</p> <p>Ensure hands are washed thoroughly when they arrive home.</p>
Extra-Curricular Activities	<p>Some after school clubs will run – for example Argyle. Children will be in consistent group with sessions being delivered outside where possible. As with physical activity during the school day, contact sports should not take place and sports equipment will be thoroughly cleaned between each use.</p>	<p>This follows Government advice about infection control</p>

Hopefully this document reassures you with the measures we have put into place to ensure everyone's safety.

These are our plans based on the current Government guidance and we will update as they update us. If there are any changes, I will email and outline what these are and we will review regularly also to make sure we are best meeting the needs of our children.

Best wishes and have a wonderful holiday with your families. We look forward to seeing you all in September and welcoming our children back.